**Mary Hloomcraft**

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# EDUCATION

Licensed Massage Therapist (LMT), state of Washington

Nationally Certified in Therapeutic Massage & Bodywork (NCTMB) 2011

Therapeutic Massage Certificate, School ABC, City, State, 1,000 hour Massage Therapy Program 2011

B.A. in Business Administration/Marketing, State College, City, State 2004

# SKILLS SUMMARY

Education from COMTA accredited massage therapy school

Effective and ethical delivery of massage therapy

Proficiency in SOAP charting and documentation

Knowledge of massage indications and contraindications

Understanding of physiological developmental stages

Current Red Cross certification in CPR and First Aid Safety

# WORK EXPERIENCE

**student** at School of Natural Therapeutics

July 2011 – Present

750 hours classroom/coursework

250 hours clinical practice in student clinic

**COMMERCIAL POLICY TECHNICIAN** at Mutual Insurance Company

December 2009 – February 2011

Reviewed and prepared commercial policies and set up yearly renewal files

Coordinated underwriting information & processed new business applications